

Integrated Management System Policy

This Integrated Management System (IMS) is designed to meet the requirements of various standards, including but not limited to:

- PAS 99
- BS EN ISO 9001
- BS OHSAS 18001
- BS EN ISO 14001

To achieve this we shall:

- Maintain a whole business management system to control the organisation's operations effectively.
- Maintain and improve the current high standards of service quality.
- Improve productivity and efficiency in all areas of the Company's operations whilst maintaining service quality.
- Ensure all personnel undertake appropriate training.
- Regularly set and review IMS objectives and targets through consultation and communication at all levels.
- Comply with or exceed current legislation, standards and applicable guidelines for quality, environment and health & safety.
- Aim for best practice in risk management systems in order to provide a safe, healthy and efficient work environment.
- Provide employees with safe working guidelines.
- Provide open and objective information about our environmental activities to our employees, customers, suppliers, the general public and the authorities and, in cooperation with them, strive to achieve mutual improvements.
- Continually strive to prevent pollution of the environment
- Provide resources that will enable the Company to continue its research activities in order to expand into new markets.
- Maintain and improve an Integrated Management system to build resilience.
- Meet or exceed the principal contractors' guidelines for health, safety, environment and quality.

The Senior Management are fully committed to excellent professional practice and along with all staff, shall support a process of continual improvement within all areas of the Integrated Management System.

Phil Leech
Managing Director
May 2019

Quality Policy

J S Wright & Co Ltd Quality Management System is designed to satisfy our customers by fully meeting and exceeding their needs and expectations. The management system also meets the requirements of various standards, including but not limited to:

- BS EN ISO 9001

To achieve this we shall:

- Improve and maintain the current high standards of service quality.
- Improve productivity and efficiency in all areas of the Company's operations whilst maintaining service quality.
- Improve customer service by seeking feedback from customers.
- Ensure that all personnel have undertaken appropriate training.
- Regularly set and review our risks, objectives and targets through consultation and communication at all levels.

Implementation of the Quality Policy is the responsibility of every member of staff, starting with the Managing Director who takes policy decisions which enable the correct action to be implemented throughout the organisation. The Managing Director also acts as the Deputy of Quality and as such is responsible for maintaining the implementation of the Quality Policy, along with the System Manager.

The Senior Management Team is fully committed to excellent professional practice and along with all staff, shall support a process of continual improvement within all areas of the Quality Management System.

Phil Leech
Managing Director
May 2019

Environment Policy

J S Wright & Co Ltd is committed to minimising the environmental impact of our operations and services through the adoption of sustainable practices and continual improvement in environmental performance. The management system also meets the requirements of various standards, including but not limited to:

- BS EN ISO 14001

The principles which demonstrate how we implement our policy are:

Management Systems

To implement effective management systems and ensure the environmental awareness of our workforce, encouraging every employee to act in an environmentally responsible manner. J S Wright & Co Ltd is happy to encourage its staff to become involved in local and regional environmental bodies, provided such involvement is compatible with their core duties and this should be seen as an opportunity to influence a wide-ranging debate in this area to positive effect.

Compliance

To meet the requirements of relevant legislation in the countries and regions in which we operate.

Continual Improvement

To improve the environmental performance of our processes and products through research and development of new technologies, preventing pollution through reduction of emissions and releases, minimising waste and controlling noise. In addition, promote the recovery, recycling and re-use of products that we use in our normal operations. JS Wright & Co Ltd will continue to work to help reduce the environmental impact of the vehicular transport its activities generate and encourage the use of public transport wherever possible.

Monitoring & Reporting

To monitor / audit environmental performance and to report progress on policy objectives and improvement targets on a regular basis.

Suppliers & Contractors

To encourage suppliers and contractors to behave in a responsible manner and maintain sound environmental practices to meet or exceed principal contractors' guidelines. We will seek to ensure that our procurement policies take account of this environmental policy and seek statements and records of environmental performance from suppliers of goods and services. We will encourage suppliers to avoid unnecessary packaging wherever possible.

We are committed to continuing to improve our environmental performance, minimising our environmental impact and making resource efficiency a core requirement of all our operations.

Phil Leech
Managing Director
May 2019

Health & Safety Policy

J S Wright & Co Ltd are committed to the provision of a safe and healthy working environment and recognise that the assistance and support of all Staff, Clients and Suppliers is essential to achieve and improve on the requirements of the Health and Safety at Work Act 1974, associated legislation and relevant industry standards.

The management system also meets the requirements of various standards, including but not limited to:

- BS OHSAS 18001

To achieve this we shall:

Strive to provide a safe and healthy working environment and, wherever possible, prevent injury and ill health for all employees, clients, contractors, suppliers and visitors to premises and sites controlled by JS Wright & Co Ltd by identifying and eliminating significant hazards by controlling their harmful effects.

Exercise control over all workplace risks; consult with all personnel regarding matters affecting their health, safety and welfare; provide and maintain safe plant, systems and equipment; provide competent employees and supervision; establish and maintain effective systems of safety training, instruction and communication.

All J S Wright & Co Ltd staff and sub contractors are empowered to participate in the implementation of this Policy and the J S Wright & Co Ltd Senior Management Team will monitor progress in the continual improvement of the health and safety arrangements. The continued development of a positive attitude to safety within J S Wright & Co Ltd requires the involvement of all employees. The Senior Management Team therefore encourage a culture of open communication where employees and sub contractors can raise safety concerns and that managers and supervisors are to ensure that they treat the concerns of employees seriously and respond accordingly. By maintaining this policy of open communication J S Wright & Co Ltd also seeks to prevent and eradicate all modern slavery and human trafficking activity, in line with the Modern Slavery Act 2015.

This overriding principle of risk management in the workplace will help determine the Company's business strategy in the future and will ensure the continued efficient operation of its current business.

We will actively encourage consultation and participation by all those affected by J S Wright & Co Ltd's activities. This will include full and effective consultation with employees on safety matters.

Whilst responsibility is clearly defined in the Health and Safety at Work Act 1974, Management of Health and Safety at Work Regulations and associated statutory instruments, it is the intention of the Company to exceed these requirements where this is reasonably achievable.

Ultimate responsibility for the safe operation of the Company's business rests with the Managing Director, supported by the Senior Management Team, all of whom recognise their legal obligation to ensure that this general Health and Safety Policy is implemented, followed and maintained.

This policy will be reviewed annually with the purpose of continually improving our health and safety management and any revisions will be brought to the attention of all employees.

Phil Leech
Managing Director
May 2019